

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-121

OPEN PERIOD:

5/4/2010 – 5/18/2010

JOB TITLE:

Surface Maintenance
Mechanic

PAY GRADE AND SERIES:
WG-5801-10
PAY RANGE:

\$23.79 - \$27.75

POSITION LOCATION:

Sacramento, CA.

UNIT:

FMS 30

PDCN #: 70636000

Security Clearance Required:
National Agency Check

APPOINTMENT TYPE: PERMANENT - DUAL STATUS

AREA OF CONSIDERATION: CURRENT ON BOARD PERMANENT
CALIFORNIA ARMY NATIONAL GUARD TECHNICIANS ONLY

Military grade of E-4 through E-7.

Compatible Military Grade Assignment: CMF 91, MOS 14J/S/T,
88L/M/P/Z, 92A/Y.

Key Requirements:
THIS IS A PERMANENT POSITION

This position is located in the Joint Forces Headquarters—State, Logistics Directorate (J-4), Surface Maintenance Facility. The purpose of this position is to perform maintenance, repair, troubleshooting, inspection, and/or overhaul of a variety of combat, tactical, commercial, and special purpose vehicles and equipment.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS authorized upon approval and subject to the provisions of the Joint Travel Regulations

Position Requires Travel: Infrequent/Rare.

QUALIFICATIONS and EVALUATION:

General: Experience, education or training which demonstrates knowledge of equipment to be able to do routine jobs, simple preventive maintenance tasks, and able to use common tools and equipment in the line of work.

Surface Maintenance Mechanic WG-5801-10: Must have 18 months of specialized experience in performing limited diagnosis, routine repair, and maintenance on heavy duty mobile equipment, combat, tactical and automotive vehicles; independently performs routine repairs and maintenance functions in remote locations, functions as part of a field maintenance "Contact Team", recovers and evacuates inoperable equipment from unit location or point of breakdown; conducts limited readiness and repair inspections on vehicles and associated equipment supported by the facility, performs Preventive Maintenance Checks and Services (PMCS), ensuring vehicles and equipment are properly serviced and functioning properly; removes, replaces, adjusts, cleans and installs parts and components such as wheel seals, switches, sensors, fuel pumps, water pumps, and other bolt-on components and accessories of similar complexity; may perform routine maintenance and limited repair on non-vehicular equipment, such as radios, field telephones, switchboards, etc. by replacing components or elements, may perform limited or non-precision body and fender repairs using hand tools and minor welding, may be required to maintain supply documentation, request, receive, store, issue, and inventory tools and spare parts used in operation of the shop.

KNOWLEDGES, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge and understanding of the mechanical makeup, operation, and working principle of various systems and subsystems, and how they work together in various combat, tactical, commercial, and special purpose vehicles and equipment.
2. Knowledge of electrical, electronic, hydraulic, pneumatic, mechanical, and non-mechanical system theories and

principles.

3. Skill to replace, fit, install, and adjust systems.
4. Knowledge to use basic test equipment and ability to analyze test results to determine faults for repair or replacement of improperly functioning parts, components, or assemblies.
5. Ability and knowledge to use basic tools common to the occupation.
6. Ability to determine when parts need to be removed, cleaned, and reinstalled or replaced with new or standard parts.
7. Knowledge of various techniques for removing, adjusting replacing, cleaning, and installing parts and components of equipment supported by the facility.
8. Ability to read and interpret parts lists, repair manuals, technical manuals, schematics, and assemble instructions.
9. Knowledge of supply regulations, bulletins and procedures used in shop, familiar with operation of SAMS-E, familiar with basic welding and metal working operations, familiar with non-automotive equipment used by the organization.

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Army National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.
6. When emailing documents **PLEASE LIMIT DOCUMENTS TO AT LEAST 5 PAGES**. Any large files or documents will automatically be rejected by the email server and will not be viewable for rating by qualifications of this office.

IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current resume (mandatory)

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER